

**TOWN OF SOMERS  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
Thursday, September 22, 2011  
Town Hall Auditorium**

**Call to Order:** First Selectman Lisa Pellegrini called the Board of Selectmen meeting to order at 6:45pm

**Members Present:** First Selectman Lisa Pellegrini and Selectman Bud Knorr. Also in attendance was Kim Marcotte, CFO. Selectman Kathy Devlin was not present.

**Correspondence:** Mrs. Pellegrini received a letter from resident Mrs. Bobbie Collyer thanking all who were responsible for the planning of the 9/11 ceremony; stating she was moved to tears while at the same time feeling so much pride in the Town. Mrs. Collyer also thanked Mrs. Pellegrini for all the good she does every day for the citizens and Town.

**Boards and Commissions – Resignations and Appointments:**

Mrs. Pellegrini announced that she received a letter of resignation from Ms. Christine B. Anthony of the Cultural Commission.

*Mr. Knorr made a motion to accept with regrets the resignation of Ms. Christine B. Anthony, seconded by Mrs. Pellegrini. The motion passed.*

Mrs. Pellegrini stated that Interim Acting Emergency Management Director Mr. Dan Thayer was willing to assume the duties of the Emergency Management Director.

*Mr. Knorr made a motion to appoint Mr. Dan Thayer as Emergency Management Director with a term expiring on 12/22/2011, seconded by Mrs. Pellegrini. The motion passed.*

**Selectman's Update:**

Mrs. Pellegrini announced that the Town locked in prices for heating oil at \$2.9598 for 105,000 gallons and Diesel fuel at \$3.0102 for 41,000 gallons.

Mrs. Pellegrini announced that Mrs. Devlin has completed the employee handbook (draft) and it is ready for the Board of Selectmen to review.

Mrs. Pellegrini announced that there is potential to fill another open Maintainer position in the Department of Public Works. This will be discussed further at the next BOS meeting.

**Opportunity to Add Agenda Items:**

No additional items were added.

**Assistance to Firefighters Grant:**

Mrs. Pellegrini received a letter from Frank Falcone, Deputy Chief of the Fire Department asking permission to submit this year's Assistance to Firefighters Grant (AFG). The first part of the grant would include a request for the replacement of six full sets of turnout gear. Total cost of this grant would be \$15,120.00. If obtained a 5% required match from the town totaling \$756.00 would be required. The second part of the grant would include a grant for

the replacement of a 30 year old pumper. The maximum amount they can request of this pumper would be 350,000.00. If obtained a 5% match from the town totaling \$17,500.00 would be required. Mrs. Pellegrini explained that if the grants were obtained the matching amounts would need to be either budgeted or appropriated according to proper procedure.

***Mr. Knorr made a motion to allow the Fire Department to proceed with and submit the AFG grant application for the turnout gear and pumper truck, seconded by Mr. Pellegrini. The motion passed.***

**Pine Knob Estates/Daniel Drive – Road Acceptance:**

Mrs. Pellegrini announced that the Planning Commission approved Daniel Drive in Pine Knob Estates and recommend that the Board of Selectman accept the Road.

***Mr. Knorr made a motion to accept Daniel Drive as a Town Road, seconded by Mrs. Pellegrini. The motion passed.***

**STEAP Grant Contract/Resolution:**

Mrs. Pellegrini received the long-awaited STEAP Grant Contract from the State for the Battle Street Sidewalk and Senior Center Expansion/Parking Lot Resurfacing Projects. A resolution is needed and Mrs. Pellegrini requested authorization from the Board of Selectmen to approve the resolution and allow her to sign the contract.

***Mr. Knorr made a motion to approve the resolution and authorize Mrs. Pellegrini to sign all necessary contracts and paperwork regarding the STEAP Grant Contract for Battle Street and the Senior Center, seconded By Mrs. Pellegrini. The motion passed.***

**North Central Conservation District Agreement:**

Mrs. Pellegrini requested authorization to sign an agreement between for the North Central Conservation District, Inc. and the Town of Somers, the Somers Planning Commission, the Somers Zoning Commission, and the Somers Conservation and Inlands Wetlands Commission. All parties have signed with the exception of the First Selectman.

***Mr. Knorr made a motion to authorize Mrs. Pellegrini to sign the North Central Conservation District, Inc. agreement, seconded by Mrs. Pellegrini.***

**Union Decertification:**

Mrs. Pellegrini announced that Mr. Steve Jacobs, Town Sanitarian and Mr. John Collins, Building Official have elected to decertify from Municipal Employees Union “Independent” (MEUI). Mr. Knorr asked why they have done this. Mrs. Pellegrini said that it was most likely due to the pension revision changes recently made. Pellegrini requested authorization from the Board of Selectmen to sign the Union Decertification agreement.

***Mr. Knorr made a motion to authorize Mrs. Pellegrini to sign the Union Decertification agreement, seconded Mrs. Pellegrini. The motion passed.***

**Job Descriptions for Land Use Assistant/ZEO:**

Mrs. Pellegrini presented the final draft of the job description for the Land Use Technician/ZEO position and made the recommendation that the description be approved.

***Mr. Knorr made a motion to approve the job description for the Land Use Technician/ZEO, seconded by Mr. Pellegrini. The motion passed.***

**Bus Barn Hazard Mitigation:**

Mrs. Pellegrini announced that asbestos abatement work at 18 Field Road is in the sum of \$8,000.00, for which will be paid with LoCIP funds. Mrs. Marcotte, CFO stated that a supplemental appropriation was needed and will be voted on toward the end of the meeting.

**Approval of Minutes:**

**Special Board of Selectmen meeting minutes from September 9, 2011:**

Mrs. Pellegrini stated corrections to the Minutes of September 9, 2011 were needed. They include:

Remove Incorrect Section:

**Boards and Commissions:**

Mrs. Pellegrini announced that Christine B. Anthony of the cultural commission tendered her resignation on September 9, 2011.

*Mrs. Devlin made a motion to accept the resignation with regrets. Seconded by Mr. Knorr. The motion passed.*

Replace with Correct Section:

**Boards and Commissions:**

Mrs. Pellegrini announced that Mr. Anthony J. Liquori, Jr. of the Prison Liaison/Public Safety Committee has resigned.

*Mrs. Devlin made a motion to accept the resignation of Mr. Liquori with regrets. Seconded by Mr. Knorr. The motion passed.*

Add Missing Section:

**Boards and Commissions:**

Mrs. Pellegrini stated that Ms. Kerry Tuttle was interested in the becoming a member of the Civil Preparedness Advisory Council. Acting Interim Emergency Management Director Dan Thayer has contacted Ms. Tuttle and supports the appointment.

*Mrs. Devlin made a motion to appoint Ms. Kerry Tuttle to the Civil Preparedness Advisory Council to a term expiring 12/22/2013, seconded by Mr. Knorr. The motion passed.*

*Mr. Knorr made a motion to approve the minutes of the September 9, 2011 Special Board of Selectmen Meeting Minutes with the above listed corrections to the minutes, seconded by Mrs. Pellegrini. The motion passed.*

**Authorization of Scheduled Payments:**

*Mr. Knorr made a motion to approve the authorization of scheduled payments for \$182,240.92, seconded by Mrs. Pellegrini. The motion passed.*

**Appropriations/Transfers:**

**Supplemental appropriations:**

<u>Bus Barn</u>	<u>315-3010-030-0350-5-00</u>	<u>\$8,000.00</u>
<u>LoCIP</u>	<u>315-0010-003-0861-4-01</u>	<u>\$8,000.00</u>

*Mr. Knorr made a motion to approve the above supplemental appropriation, seconded by Mrs. Pellegrini. The motion passed.*

**Transfers:**

**TO:**

<u>Main/Operations NSW</u>	<u>100-3034-040-0890-5-00</u>	<u>\$14,836.00</u>
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**FROM:**

<u>Tipping Fees</u>	<u>100-3034-040-0421-5-02</u>	<u>\$14,836.00</u>
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*Mr. Knorr made a motion to approve the above transfer, seconded by Mrs. Pellegrini. The motion passed.*

**Adjournment:**

*Mrs. Pellegrini made a motion to adjourn the Board of Selectmen meeting at 7:20pm. Seconded by Mr. Knorr. The motion passed.*

Respectfully Submitted,

Kim LaFleur-Recording

*Minutes are not official until accepted at a subsequent meeting.*